



## Mandatory information on the rights of individuals for personal data protection (Privacy notice)

### Information about the company processing your data:

<b>Name</b>	Magnum 7 Ltd.
<b>UIC</b>	131106675
<b>Headquarters address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Correspondence address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Telephone</b>	+ 359 2 9 555 770;
<b>E-mail</b>	<a href="mailto:office@magnum7.bg">office@magnum7.bg</a>
<b>Website</b>	<a href="http://magnum7.bg/">http://magnum7.bg/</a>
<b>Registration of a personal data administrator in CPDP</b>	118553

### Информация относно длъжностното лице по защита на личните данни:

<b>Name</b>	Law Firm "Vladimirov Kiskinov"
<b>UIC</b>	176645870
<b>Headquarters address</b>	6, Nayden Gerov Str., fl. 4, office 7, Sofia
<b>Correspondence address</b>	6, Nayden Gerov Str., fl. 4, office 7, Sofia
<b>Telephone</b>	+ 359 2 988 18 28
<b>E-mail</b>	<a href="mailto:lawyers@vladimirov-kiskinov.eu">lawyers@vladimirov-kiskinov.eu</a>

### Information on the competent supervisory authority for the protection of personal data

<b>Name</b>	Commission for Personal Data Protection
<b>Headquarters address</b>	2 Prof. Tsvetan Lazarov Blvd., Sofia 1592
<b>Correspondence address</b>	2 Prof. Tsvetan Lazarov Blvd., Sofia 1592
<b>Telephone</b>	02 915 3 518
<b>Website</b>	<a href="http://www.cdpd.bg">www.cdpd.bg</a>



**„Magnum 7“ LTD (Hereinafter referred to as "Administrator" or "Magnum 7" Ltd.)** operates in accordance with the Personal Data Protection Act and Regulation (EC) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals concerning the processing of personal data in relation to the processing of personal data and on the free movement of such data. This information is intended to inform you of all aspects of the processing of your personal data by the Company and the rights you have in relation to such processing.

### **Basis for collecting, processing and storing your personal data**

**Art. 1.** "Magnum 7" Ltd. Collects and processes your personal data in connection with the conclusion and performance of contracts with the Company on the grounds of Art. 6, para. 1 and Art. 9, para. 2, Regulation (EC) 2016/679 (GDPR), and in particular on the basis of the following:

- To take steps at your request to sign a contract if you are a candidate for work with us;
- To execute a contract or take steps to conclude a contract with a trading partner.
- Compliance with a legal obligation, which applies to the Administrator;
- For the legitimate interests of the Administrator or a third party;
- To perform duties and exercise of special rights of the administrator under labor and social security law for the processing of special categories of personal data

### **Goals and principles of collecting, processing and storing your personal data**

**Art. 2. (1)** When entering into a contract with a trading partner or a customer, we collect and process personal data about the names of the legal representative of the legal entity- a party to the contract, for the purposes of individualisation of the party to the contract and its execution.

**(2)** Contact details of the legal representative or contact person are official information and as such are not considered personal data.

**(3)** When entering into a contract with a partner or a natural person, we collect and process personal data about the full name, address by ID card and telephone number for the purpose of individualizing the party to the contract and its execution and making an official correspondence.

**Art. 3. (1)** We collect and process the personal data you provide to us by applying for work at Magnum 7 Ltd., including for the following purposes:

- individualisation of the applicant;
- making contact with you and conducting communication;
- selecting candidates.

**(2)** We keep your personal data you have provided to us for not more than 6 months and in case we would like to continue storing your data after this period for the purpose of further



communication with you, we will send you an email inquiry to give your explicit consent that your data will continue to be stored.

**Art. 4.** We comply with the following principles when processing your personal data:

- lawfulness, fairness and transparency;
- limitation of processing goals;
- relevance to processing goals and minimization of collected data;
- Accuracy and timeliness of the data;
- Restriction of storage in order to achieve the goals;
- integrity and confidentiality of the processing, and ensuring an adequate level of security of personal data.

**Art. 5.** When processing and storing personal data, the Administrator may process and store personal data to protect its legitimate interests:

- fulfilling its obligations to the National Revenue Agency, the Ministry of Interior and other state and municipal authorities.

#### **What kind of personal data collects, processes and stores our company**

**Art. 6. (1) Magnum 7 Ltd performs the following operations with the personal data you provide as job applicants for the following purposes:**

- **Conclusion and performance of an employment or civil contract** - the purpose of this operation is to conduct a selection for the appointment of employees or persons under a civil contract, the conclusion of the relevant contract and its administration and execution by the company

Conclusion of impact assessment: Given the small number of staff recruited and the limited volume of personal data being processed, it is not necessary to carry out an impact assessment for the current processing operation for personal data.

**(2)** The Administrator does not collect or process personal data of job applicants that concern the following:

- reveal racial or ethnic origin;
- reveal political, religious or philosophical beliefs, or membership of labour unions;
- genetic and biometric data or data on sexual life or sexual orientation.

**(3)** The Administrator does not collect or process personal for health status of the job candidates, an exception could be after a job selection for the purpose of concluding a contract of employment and determining appropriate working conditions.

**(4)** Personal data are collected by the Administrator from the persons to whom they refer.

**(5)** The Administrator does not perform automated decision with the personal data.

**Art. 7. (1)** "MAGNUM 7" Ltd. performs the following transactions with the personal data you provide, such as legal representatives or agents of legal persons-trading partners / clients, including as natural persons-partners / clients, for the following purposes:



- **Conclusion and execution of a commercial transaction with a client or a partner** - the purpose of this operation is to conclude and implement a contract with a trading partner or client and its administration.

Conclusion of impact assessment: Given the limited scope of collected personal data and the fact that part of it is collected from publicly available sources, it is not necessary to carry out an impact assessment.

(2) The personal data are collected by the Administrator from the persons to whom they refer also from the Commercial Register to the Registry Agency.

(3) The administrator does not perform automated decision making with data.

**Art. 8. (1)** "MAGNUM 7" Ltd. performs the following operations with the personal data you provide as representatives or proxies of clients:

- **Exercising the right to refuse or to make a claim** - the purpose of this operation is to administer the process of exercising the right of withdrawal or claim by the client.

Conclusion of impact assessment: Given the limited scope of personal data collected, it is not necessary to carry out an impact assessment of the operation.

(2) Personal data are collected by the Administrator from the persons to whom they refer.

(3) The administrator does not perform automated decision making with data.

### **Storage period of your personal data**

**Art. 9. (1)** "MAGNUM 7" Ltd. stores your personal data as a job applicant for no longer than 6 months from the moment of the final closure of the procedures of recruitment. Upon expiration of the advertisement or completion of the selection, Magnum 7 Ltd takes the necessary to erase and destroy all your data without undue delay or to anonymize them (i.e. to bring them in a form that does not reveal your personality) unless you explicitly agree that your data will continue to be stored and processed for future reference.

(2) In the event that a non-approved job applicant has provided original or notarized copies of documents certifying physical and mental fitness, qualification degree, length of service or other circumstance, the Company shall return these documents to the applicant within 6 months of completing the selection.

(3) "MAGNUM 7" Ltd. store your personal as legal representatives of the legal entities - parties to the contract or the natural persons - partners or clients under contract with the company for an indefinite period, for the purpose of preserving the legitimate interest of MAGNUM 7 Ltd. and fulfilling its legal obligations towards governmental bodies and institutions.

(4) „MAGNUM 7 Ltd. store the personal data of clients of the company exercising a right of withdrawal or claim until the termination of the contract and 5 years afterwards for the purposes of maintaining a register of complaints.

(5) The Administrator notifies you in the event that the retention period of the data needs to be extended to meet a statutory obligation or to the legitimate interests of the Administrator or else

(6) The administrator stores personal data that needs to be kept under the applicable law for the relevant period, which may exceed the period of the contract.



### **Transmitting your personal data for processing**

**Art. 10. (1)** The Administrator may, at its sole discretion, transmit some or all of your personal data to processor personal data for the fulfillment of the processing goals you have agreed with, if requirements of Regulation (EC) 2016/679 (GDPR) are met.

**(2)** The Administrator notifies you, in case of intent, to transfer all or part of your personal data to third countries or international organizations.

### **Your rights in collecting, processing and storing your personal data**

#### **Withdrawal of consent to process your personal data**

**Art. 11. (1)** If you do not wish all or any of your personal data to continue to be processed by MAGNUM 7 Ltd. for any or all processing purposes, you may at any time withdraw your consent to processing by submitting a request in free text or filling of the form in Appendix 1.

**(2)** The Administrator may ask you to verify your identity and identity with the person to whom the data relate by asking you to provide an on-site ID.

**(3)** Withdrawal of consent does not affect the merits of processing the personal data you have provided until the withdrawal of the consent.

**(4)** "MAGNUM 7" Ltd may continue to process some or all of your data if there is a legal obligation for it or for the purpose of protecting its legitimate interests.

**(5)** Regarding the legal representatives and natural persons - partners or clients under a contract with the company, par. 4.

#### **Right of access**

**Art. 12. (1)** You have the right to request and obtain from the Administrator a confirmation that personal data related with you is being processed.

**(2)** You have the right to access the data related with you as well as the information relating to the collection, processing and storage of your personal data.

**(3)** Upon request, the Administrator provides you with a copy of your personal data that is processed in electronic or other appropriate form.

**(4)** Providing access to the data is free of charge, but the Administrator reserves the right to charge an administrative fee in the event of recurrence or excessive claims.

#### **Right to rectification**

**Art. 13.** You have the right to ask the Administrator to:

- corrects inaccurate personal data, associated with you;
- fill in the incomplete personal data, associated with you.



### **Right to be deleted ("to be forgotten")**

**Art. 14. (1)** You have the right to ask the Administrator to delete any or all personal data related to you and the Administrator has the obligation to delete them without undue delay when any of the following:

- Personal data is no longer needed for the purposes for which it was collected or otherwise processed;
- You withdraw your consent on which the processing of the data is being based and there is no other legal basis for processing;
- You object to the processing of your personal data, including for the purposes of direct marketing, and there are no legitimate reasons for processing that have an advantage;
- Your personal data has been processed unlawfully;
- Personal data must be deleted to comply with a legal obligation under EU law or the law of a Member State that applies to the Administrator;
- personal data have been gathered in connection with the provision of information society services.

**(2)** The administrator is not obliged to delete the personal data, if stores them and processes them:

- exercising the right to freedom of expression and the right of information;
- Compliance with a legal obligation that requires processing provided by EU law or the law of the Member State applicable to the Administrator or for the performance of a public interest task or the exercise of official authority conferred on him;
- for reasons of public interest in the field of public health;
- For purposes of archiving in the public interest, for scientific or historical research or for statistical purposes;
- for the establishment, exercise or protection of legal claims.

**(3)** In the event that you exercise your right to be forgotten, the Company will delete all your data, except your three names as a job seeker, for reporting purposes.

**(4)** The data of legal representatives and natural persons partners under a contract with the company continue to be stored and processed, despite a request to be forgotten, on the grounds of observance of a legal obligation of the company, observance of the legitimate interest and establishment, exercise or protection of legal claims.

**(4)** In order to exercise your right to be forgotten, you need to send a request in a free text or to fill in the form in Appendix 2 and to identify yourself with an ID in person.

### **Right to restriction of processing**

**Art. 15.** You have the right to require the administrator to restrict the processing of your related data when:



- question the accuracy of personal data for a period that allows the Administrator to verify the accuracy of personal data;
- the processing is illegal, but you do not want to delete the personal data, just use it;
- The administrator no longer requires personal data for the purposes of processing, but you require them to identify, exercise or protect your legal claims;
- You have reproached the processing pending verification that the legal grounds of the Administrator have an advantage over your interests.

### **Right to data portability**

**Art. 16. (1)** If you have given consent to the processing of your personal data or the processing is necessary for the execution of the agreement with the Administrator, or if your data is processed in an automated manner, you can, after you have legitimized yourself to the Administrator you can:

- ask the Administrator to provide you with your personal data in a readable format and transfer it to another Administrator;
- ask the Administrator to transfer your personal data directly to an administrator you provide when it is technically feasible.

**(2)** You can exercise your right of portability by sending a request in free text or filling in the form in Appendix 3.

### **Right of access personal data**

**Art. 17.** You may request the Administrator to inform you of all recipients of your personal data, of which personal data, removal or limitation of the processing has been requested has been disclosed. The administrator may refuse to provide this information if this would be impossible or would require a disproportionate effort.

### **Right to object**

**Art. 18.** You may object at any time to the processing of personal data by the Administrator that relates to you, including whether it is being processed for profiling or direct marketing purposes.

### **Your rights if the security of your personal information has been violated**

**Art. 19. (1)** If the administrator detects a breach of security of your personal information, that may pose a high risk to your rights and freedoms, he will notify you without undue delay of the violation as well as of the measures taken or to be taken.

**(2)** The administrator is not required to notify you if:

- has taken appropriate technical and organizational measures for the protection of the data affected by the breach of security;



- has subsequently taken measures to ensure that the violation will not lead to a high risk for your rights;
- notification would require disproportionate efforts.

### Providing of personal data to third parties

**Art. 20.** For the purposes of the processing of your personal data and the execution of the concluded contract, MAGNUM 7 Ltd may provide your data to third parties who process personal data that comply with all requirements for legality and security in the processing and storage of your personal data.

**Art. 21.** The administrator does not transfer your data to third countries.

**Art. 22.** In case of violation of your rights under the above or applicable data protection laws, you have the right to file a complaint with the Personal Data Protection Commission as follows:

Commission for Personal Data Protection	
<b>Name</b>	<b>Commission for Personal Data Protection</b>
<b>Headquarters address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Correspondence address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Telephone</b>	<b>02 915 3 518</b>
<b>Website</b>	<b><a href="http://www.cdpd.bg">www.cdpd.bg</a></b>

**Art. 23.** You may exercise all of your rights to protect your personal data through the forms enclosed with this information. Of course, these forms are not mandatory and you can make your claim in any form that contains a statement about it and identifies you as the data holder.

*"MAGNUM 7" Ltd ensures that it will refer to this Mandatory Information with a link to its website, by indicating or otherwise appropriately ensuring that you have the opportunity to become acquainted with its content.*





## Appendix 1

### Form of withdrawal of consent for processing purposes

Your Name\*:

Feedback contact (e-mail, phone)\*:

To

<b>Name</b>	Magnum 7 Ltd.
<b>UIC</b>	131106675
<b>Headquarters address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Correspondence address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Telephone</b>	+ 359 2 9 555 770;
<b>E-mail</b>	<a href="mailto:office@magnum7.bg">office@magnum7.bg</a>
<b>Website</b>	<a href="http://magnum7.bg/">http://magnum7.bg/</a>
<b>Registration of a personal data administrator in CPDP</b>	118553

I withdraw my consent to the collection, processing and storage of the following personal data provided by me:

Any personal data that I have provided

Only following data .....

for the following purposes:

Following purposes: .....

.....

Any purposes

I declare that I am aware of the company's terms of service after the withdrawal of the consent.

In case of violation of your rights under the above or applicable data protection laws, you have the right to file a complaint with the Personal Data Protection Commission as follows:

<b>Name</b>	<b>Commission for Personal Data Protection</b>
<b>Headquarters address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>



<b>Correspondence address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Telephone</b>	<b>02 915 3 518</b>
<b>Website</b>	<b><a href="http://www.cdpd.bg">www.cdpd.bg</a></b>

Signature: .....



## Appendix 2

### Request "to be forgotten" - to delete personal information

Your Name\*:

Feedback contact (e-mail, phone)\*:

To

<b>Name</b>	Magnum 7 Ltd.
<b>UIC</b>	131106675
<b>Headquarters address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Correspondence address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Telephone</b>	+ 359 2 9 555 770;
<b>E-mail</b>	<a href="mailto:office@magnum7.bg">office@magnum7.bg</a>
<b>Website</b>	<a href="http://magnum7.bg/">http://magnum7.bg/</a>
<b>Registration of a personal data administrator in CPDP</b>	118553

I would like any personal data you collect, process and store provided by me or third parties that are related to me according to the identified identification to be deleted from your databases.

I declare that I am aware that some or all of my personal data may continue to be processed and stored by the controller for the purposes of performing its legal obligations.

In case of violation of your rights under the above or applicable data protection laws, you have the right to file a complaint with the Personal Data Protection Commission as follows:

<b>Name</b>	<b>Commission for Personal Data Protection</b>
<b>Headquarters address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Correspondence address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Telephone</b>	<b>02 915 3 518</b>
<b>Website</b>	<b>www.cdpd.bg</b>

Signature: .....



### Appendix 3

#### Request for portability of personal data

Your Name\*:

Feedback contact (e-mail, phone)\*:

To

<b>Name</b>	Magnum 7 Ltd.
<b>UIC</b>	131106675
<b>Headquarters address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Correspondence address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Telephone</b>	+ 359 2 9 555 770;
<b>E-mail</b>	<a href="mailto:office@magnum7.bg">office@magnum7.bg</a>
<b>Website</b>	<a href="http://magnum7.bg/">http://magnum7.bg/</a>
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I request that all personal data relating to me that are collected, processed and stored in your databases be sent to:

e-mail:

Administrator - receiving the data:

**Name**

**Идентификационен номер  
(ЕИК, БУЛСТАТ, рег.  
номер в КЗЛД)**

**E-mail**

**API интерфейс**

I would like that my personal data be submitted in the following format:

XML

JSON

CSV



Other:

I wish my personal data in the selected format to be passed on to me / to the administrator I specified:

At the specified e-mail or via API .....

On physical optical or electronic media (CD, DVD, USB) at your address.

In case of violation of your rights under the above or applicable data protection laws, you have the right to file a complaint with the Personal Data Protection Commission as follows:

Commission for Personal Data Protection	
<b>Name</b>	<b>Commission for Personal Data Protection</b>
<b>Headquarters address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Correspondence address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Telephone</b>	<b>02 915 3 518</b>
<b>Website</b>	<b><a href="http://www.cdpd.bg">www.cdpd.bg</a></b>

Signature: .....



**Appendix 4**  
**Request for data correction**

Your Name\*:

Feedback contact (e-mail, phone)\*:

To

<b>Name</b>	Magnum 7 Ltd.
<b>UIC</b>	131106675
<b>Headquarters address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Correspondence address</b>	82, Nikola Petkov blvd, 1618 Sofia
<b>Telephone</b>	+ 359 2 9 555 770;
<b>E-mail</b>	<a href="mailto:office@magnum7.bg">office@magnum7.bg</a>
<b>Website</b>	<a href="http://magnum7.bg/">http://magnum7.bg/</a>
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I would like the following personal data you collect, process and store provided by me or third parties that relate to me to be corrected as follows:

Data to be corrected:

.....

I would like to be corrected as follows:

.....

In case of violation of your rights under the above or applicable data protection laws, you have the right to file a complaint with the Personal Data Protection Commission as follows:

<b>Name</b>	<b>Commission for Personal Data Protection</b>
<b>Headquarters address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Correspondence address</b>	<b>2 Prof. Tsvetan Lazarov Blvd., Sofia 1592</b>
<b>Telephone</b>	<b>02 915 3 518</b>
<b>Website</b>	<b>www.cdpd.bg</b>

Signature: .....